



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
April 20, 2021 4:30 PM via Zoom

Members Present: Charles Baldwin, Jane Boutwell, Carl Clark, Virginia Cluse, Lance Grahn, Thomas Harwood, Carol Henderson, Cindy Klein, Louise Kline, Rachel Nader, Larry Pavone, Maria Placanica, Deborah Tominey, John Wilson

Members Absent: Vince Peterson, David Spies, Judy Toles

Staff Present: April Caraway, Crystal Crites, John Myers, Valdeoso Patterson, Patricia Shephard, Lauren Thorp

Guests: Matt Kresic, Cadence; Gary Seech, Glenbeigh; Joe Shorokey, Alta; Tammy Weaver and Stacia Erdos, Coleman; Vince Brancaccio, Help Network; Hope Haney, NAMI Mahoning Valley

Preliminary

1. President Thomas Harwood called the meeting to order at 4:30 PM
2. Secretary Deborah Tominey called the roll of members and certified that a quorum was present.
3. Vice President Virginia Cluse pointed out a need to amend the March 16, 2021 meeting minutes to reflect the correct committee Chairs. She then made a motion to approve the minutes, as amended, which was seconded by Lance Grahn. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway reported on the Legislative amendment to change ADAMHS Board Membership. She stated 5 Board members resigned from the Erie/Ottawa Board and the Erie County Commissioners asked their state representative to reduce the Board size to 7 members. The current options are 18 or 14 member Boards. ED Caraway stated she is hopeful that the communication occurring with the state representatives will result in the current Board sizes and make up being maintained. President Harwood stated that a reduced Board size would negatively impact committee sizes and having enough members to fulfill the Board’s mission. Charles Baldwin stated that he appreciates April updating the Board and her due diligence. Carol Henderson feels we should stay at 18 members, stating we have committed people on our Board and on our committees. Cindy Klein questioned if Erie is the only place having the problem and Director Caraway reported that it is. Secretary Tominey stated that Board membership provides cross-county representation. ED Caraway stated she will share the Board members’ concerns with the commissioners and our state representatives. ED Caraway stated there was no update on the biennial budget so it will remain an agenda item for the next Board meeting.
2. Local Update – ED Caraway called attention to the Human Resources Checklist in the Board Packet. All requirements have been met. She stated the Commissioners have been reviewing policies and procedures across county departments. Lauren Thorp reviewed the Overdose Data that was in the Board Packet. In 2020 there were 116 fatal overdoses. There have been 25 confirmed fatal overdoses and 10 pending toxicology results in the first quarter of 2021. Fentanyl has been involved in all but 1 overdose. Lauren encouraged everyone to get trained in and carry Naloxone. She stated that having the extra money from the stimulus payments or unemployment can be a

trigger for many addictions. ED Caraway shared that they participated in a meeting with OhioMHAS on Friday with 12 other boards with high overdoses. OhioMHAS will be sending these Boards Naloxone and NaloxBoxes to be placed in high overdose zip code areas. Carol Henderson then stated that she is glad the 12 step programs are starting to open back up for in-person meetings, which may help keep people in recovery.

3. Finance Report – Patricia Shepherd, CPA, reviewed the March 2021 unaudited Revenue and Expenditure Reports. Patricia reported that real estate tax revenues are posted after the close of the collection periods, which take place twice a year. Our next receipt of levy revenue will be toward the end of April since the last collection period closed in March of 2021. Patricia also pointed out the 221 fund will be presented on a quarterly basis. This is the fund set up for the federal grant received from HUD which is paid out to Coleman Professional Services for supportive housing. We receive a small management fee from this grant. Patricia also stated there are reductions in both revenue and expenditures due to receiving less funding from the SOR 2.0 grant than anticipated.

Committee Reports

1. Addictions and Mental Health Program Committee – Chairperson Virginia Cluse stated there was a meeting on April 6th, 2021. Minutes can be found in the handouts.
2. Budget and Finance Committee – Treasurer Maria Placanica stated there will be a meeting May 25, 2021 at 4:30 PM to review the FY22 Budget.
3. Administrative Committee – Chairperson Carol Henderson stated there will be a meeting May 11, 2021 at 4:30 PM. The meeting will be held for renewal and evaluation of the Executive Director. Thomas Harwood encouraged all Board members to attend.

Announcements/Community Partnerships/Information

1. ED Caraway called attention to the handout from OACBHA, “Eating Disorders in the Age of a Pandemic”. She invited everyone to read it and stated that there are many triggers.
2. ED Caraway announced that Operation: Empty Medicine Cabinet will be held May 1, 2021 from 9:00 AM- 12:00 PM. Lauren Thorp will be there helping the Sheriff’s Office and TAG collect the medication.
3. ED Caraway spoke of the ASAP Summer Track Meet that will be held at the Warren G. Harding Track on July 10, 2021.
4. ED Caraway spoke of the TCMHRB Levy fundraiser that will be a Golf Outing at Riverview Golf Club on July 30, 2021. She stated that there will be boxed lunches and other changes to ensure everyone’s safety.
5. Ed Caraway stated the Crisis Intervention Team (CIT) training for law enforcement will be July 21, 22, 23, 27, 28, 2021. John Myers stated it will be one of the 1st events in the conference room downstairs since COVID began.

New Business

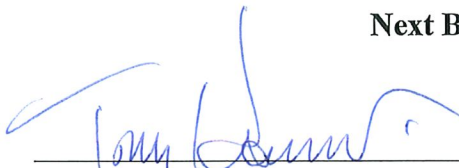
1. Carl Clark made a motion to approve the March 2021 Revenue and Expenditure Report held subject to audit. Carol Henderson seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting. The motion passed unanimously.
2. Charles Baldwin made a motion to approve the recommendation by the Administrative Committee to the revisions of the TCMHRB Policies and Personnel Manual. Cindy Klein seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.

3. Cindy Klein made a motion to approve the recommendation of the Administrative Committee to submit the application of Tina Milner to OhioMHAS for consideration for Board member appointment. Jane Boutwell seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.
4. Charles Baldwin made a motion to approve the recommendation of the Program Committee to cancel the Health Officer appointments of Catherine Dye, formerly of Coleman Professional Services and Linda Ariza, formerly of Valley Counseling Services, effective immediately. Carol Henderson seconded the motion. A roll call vote was conducted with 14 Board members still present at the meeting and the motion passed unanimously.

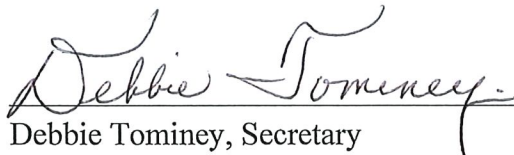
Adjournment

With no further business to discuss, Cindy Klein made a motion to adjourn the meeting at 5:36 PM. This was seconded by Carl Clark.

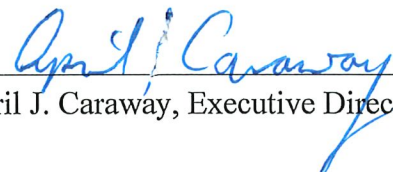
Next Board Meeting – May 18, 2021 at 4:30 PM



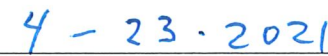
Tom Harwood, President



Debbie Tominey, Secretary



April J. Caraway, Executive Director



Date

